Readdle

Welcome to PDF Expert

Fast, robust and beautiful PDF Editor

Get Started

Edit

PDF Expert is the best way to edit PDF files. You can edit text, images, links and outlines.

[Read more](#)

Read

Open a file in PDF Expert and get the best PDF reading experience available on Mac.

[Read more](#)

Annotate

Classic tools and unique innovations help you to highlight, note and instruct with just a click.

[Read more](#)

Merge Files

Add pages from one PDF to another, or merge entire PDFs together without even opening them.

[Read more](#)

Sign contracts

Use PDF Expert for Mac to sign contracts, documents, or capture customer signatures.

[Read more](#)

Fill out forms

Filling out forms with PDF Expert is a breeze. Open a PDF, and PDF Expert will detect and highlight fields to fill.

[Read more](#)

Edit PDFs

To start editing activate Edit tools by clicking the ⊤│ Edit icon in the top toolbar.

Text Tool

To add a new text block:

1. Click on the 'Text' button ⊤│ Text .
2. Place the cursor where you want a new text block to be inserted.
3. Start typing. Once done, click on the blank space to save the changes.
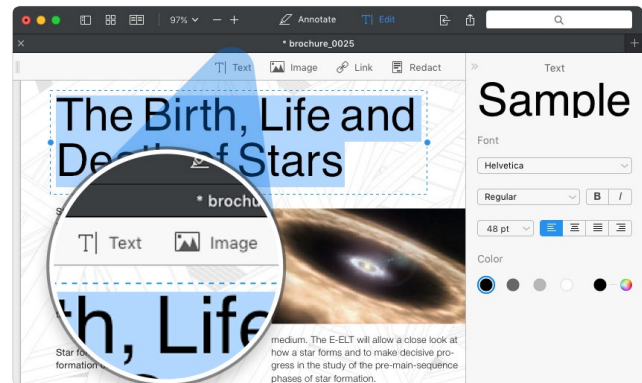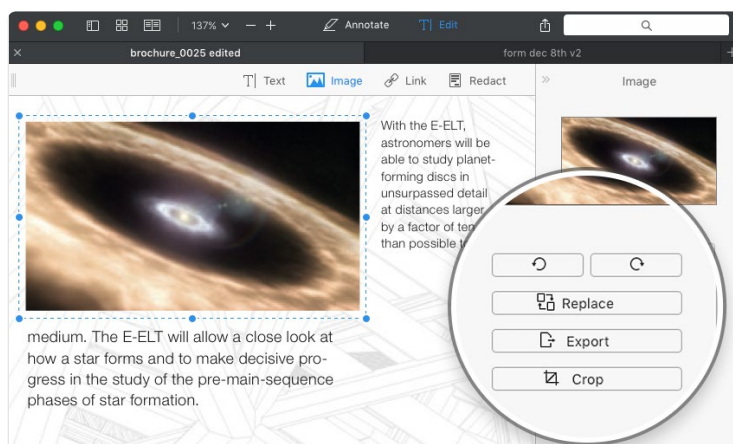4. Click on the text to edit it or change the text properties.

Image Tool

To add a new image:

1. Click on the 'Image' button 🖼 Image .
2. Click anywhere in the document and choose the image you want to add.
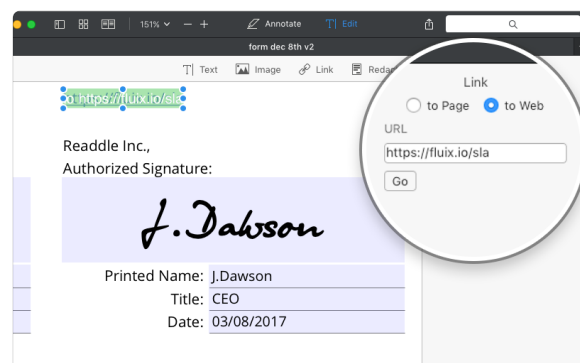3. Click on the image to evoke the right sidebar to rotate, replace or crop it.

Edit PDFs

Link Tool

To add a new link:

1. Click on the 'Link' button 🔗 Link .
2. Select a text block you want to link.
3. Choose the link destination: 'To Page' or 'To Web'.
4. Click on the link to edit its properties.

Redact sensitive information

To redact content:

1. In Edit mode click on the 'Redact' button ▤ Redact .
2. Select the content you want to black out or erase.

You can search and redact specific words across the whole document with the help of Find and Redact option.

1. Enter the word you're searching for in 'Find and Redact' field on the right sidebar.
2. Click the 'Redact' button.
3. Tap 'Done' to confirm the action.

Table of Contents

To add a new item, proceed 'Edit' > 'Add Outline Item' or right click on any sentence or a word and select 'Add Outline Item' from the menu.

To edit items in table of contents:

1. Right click on the Outline item on the sidebar.
2. Choose 'Delete', 'Rename' or 'Change Destination'.

Read PDFs

PDF Expert for Mac has several ways to open PDFs:

- **Make PDF Expert your default viewer.** If you set it as your default app for opening PDFs (via first-run prompt or in Preferences), double-click on a PDF file in Finder, and it will be opened in PDF Expert.

- **Drag and drop.** On a 'New tab' screen drag-n-drop any PDF file from Finder to the highlighted area.

- **Open directly.** On a 'New tab' screen press 'Select file…' and choose a document from the file selection window.

- **Drag to the Dock icon.** When PDF Expert is in your dock, just drag-n-drop PDF file on the PDF Expert icon, and the file will be opened in a new tab.

Annotate documents

Here is how you can annotate a document:

1. Open a document.
2. Activate annotation tools by clicking the 'Annotate' icon ✐ in the top toolbar.
3. Select a tool from the list:

   - **Text markup.** Select the tool (highlight, underline, strikeout) and apply it to the text you want to annotate.

   - **Drawing and Eraser.** Select the drawing tool, set it up in the settings panel and start drawing. Use the Eraser tool to remove markups you don't need.

   - **Text notes.** Click on any place in the document and start typing.

   - **Shapes.** Select the shapes tool. Pick your shape, color, and other options in the side toolbar. Then click and drag where you need it in the document.

   - **Notes.** This tool allows notes to be added to your document as comments. Notes are life savers when it comes to cross referencing and adding contextual knowledge. Select the tool, click where you want to add a note and it will pop up right there.

   - **Stamps.** Select the tool, then select the stamp from the settings panel. After that just click on the page to add the stamp.

   - **Signature.** Add legally binding signatures to documents. Select the tool, then either select signature on the settings panel or add a new one right there. Then click where you want to put the signature in the document.

   - **Content Selection.** Click and drag the frame to copy the area and paste it where needed or simply crop the selected area by clicking 'Crop' button at the top.
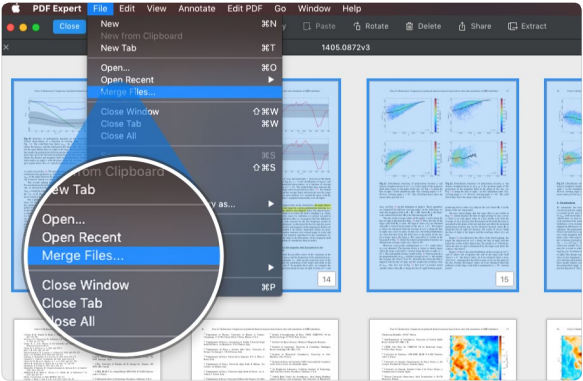
Merge Files

To merge the currently opened PDF with another PDF:

1. Open the Page Management Mode by clicking ⊞ .
2. Click on the 'Append file' button 📄 .
3. Select the file you want to add.
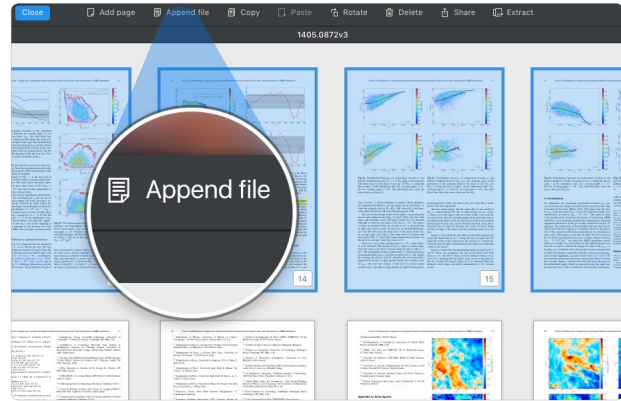

You can also merge files without even opening them:

1. Open PDF Expert for Mac.
2. Go to File menu -> Tap 'Merge Files…'.
3. Hold Cmd (⌘) and select multiple files you want to merge.
4. Click the Merge button.
5. Your newly merged file will be opened in PDF Expert.
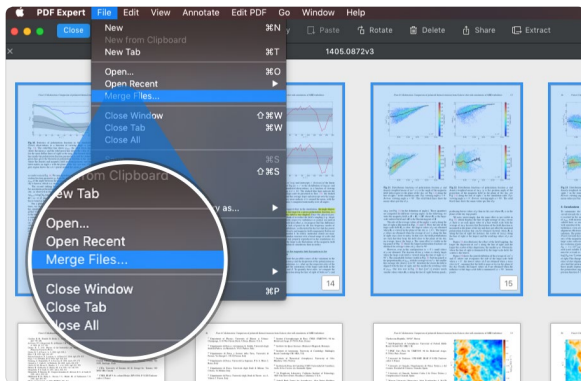
Sign Contracts

Here is how to sign a document:

1. Open the document.
2. Right click where you want to place a signature.
3. Choose 'Signature' from the context menu.
4. Choose 'My Signature' after that.
5. Create a new signature if you have not added one yet, or drag-and-drop the signature from the list of existing ones in the right sidebar.
6. Move and edit the signature if necessary.
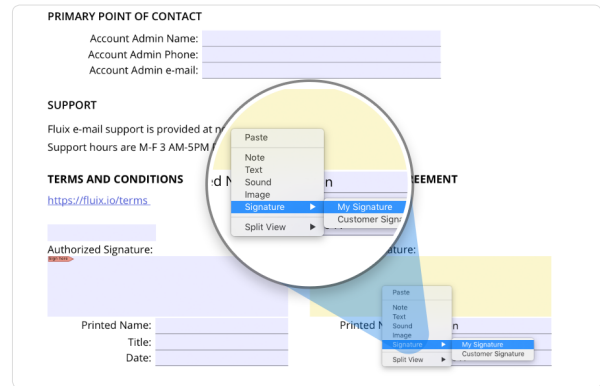
To capture a customer signature without storing it:

1. Open the document.
2. Right click where you want to place a signature.
3. Choose 'Signature' > 'Customer signature' from the context menu.
4. Choose "Customer signature" after that.
5. Ask a customer to sign the document.
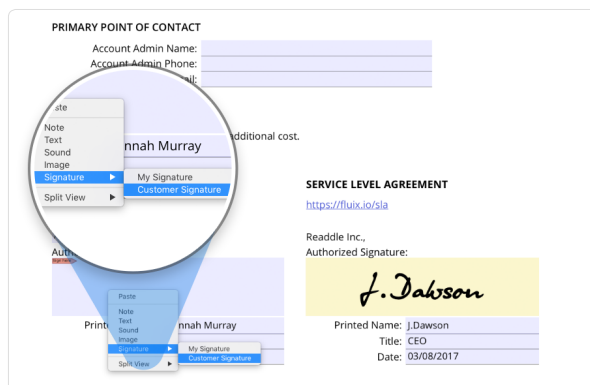
Fill out forms

Just open any PDF form in PDF Expert for Mac to fill it out.

Supported formats:

- Acro forms created in Adobe Acrobat or similar.
- Static XFA forms created in Adobe LiveCycle.
- **Dynamic XFA forms are not currently supported in PDF Expert for Mac.**

The following fields are supported:

- Text fields - just click on the field to start typing.
- Checkbox and radio button - click the appropriate box to make a selection.
- Numbers fields and calculation - type the numbers in the numeric form fields and the calculations will be updated automatically.
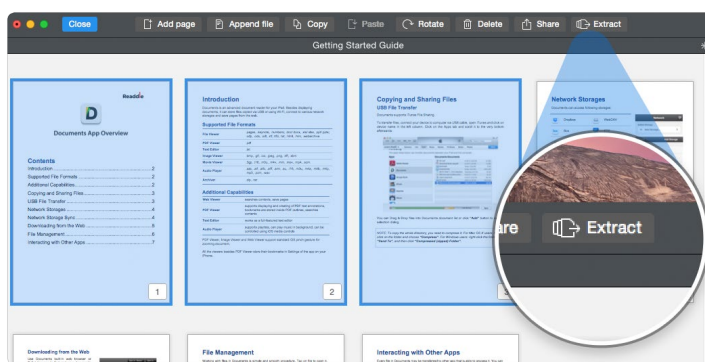
Other Features

Reorder pages:

1. Go to the Pages mode by clicking ⊞ in the top window bar.
2. Drag-and-drop pages in the document to reorder them.
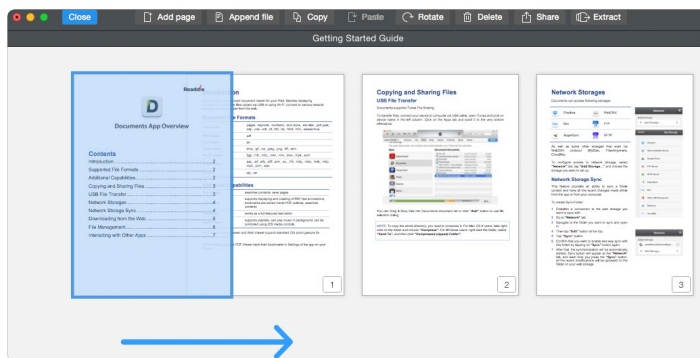
Extract pages:

1. Go to the Pages mode by clicking ⊞ in the top window bar .
2. Select the page or pages you want to extract. To select multiple pages, hold Cmd (⌘) while you're clicking them.
3. Press ⊡ .

Other Features

One-click bookmarks.

You can bookmark any page just by moving your mouse to the top right corner, then clicking the bookmark icon ⌵ .
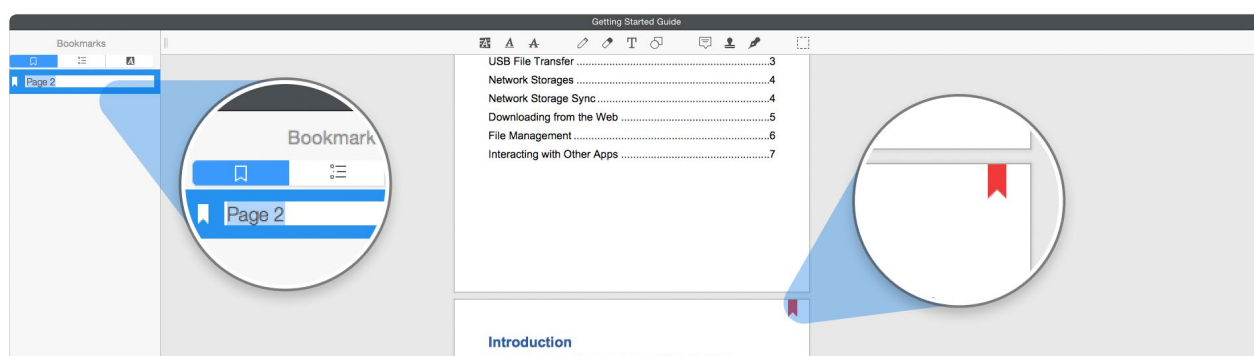
Stored signatures.

To manage your stored signatures:

1. Open the Annotations toolbar by clicking on the annotations icon 🖊 in the top window bar.
2. Select the Signature tool 🖋 .
3. Set up your signatures in the settings panel.

Right-click for quick features.

You can get access to the frequently used features in the app with a right-click command:

1. Copy and paste annotations.
2. Enter notes.
3. Enter text notes.
4. Record audio comments.
5. Add images.
6. Add signatures.
7. Enter Split mode.

Keyboard Shortcuts

⌘N	Create new blank document		⌥⌘4	Thumbnails panel
⌘T	Open new tab		⌥⌘5	No left panel
⌘O	Open file...		⌘+	Zoom in
⇧⌘W	Close window		⌘-	Zoom out
⌘W	Close tab		^⌘H	Highlight
⌘S	Save		^⌘U	Underline
⇧⌘S	Save as		^⌘S	Strikeout
⌘D	Add bookmark to the current page		^⌘T	Text
⌘⇧D	Add outline item to the current page		^⌘P	Pen
⌘1	Single page view		^⌘E	Eraser
⌘2	Two page view		^⌘N	Note
⌘3	Two pages but first single		^⌘R	Rectangle
⌘4	Thumbnails view		^⌘O	Oval
⌥⌘1	Bookmarks		^⌘L	Line
⌥⌘2	Outline		^⌘A	Arrow
⌥⌘3	Annotation summary			