



EAST GEORGIA COLLEGE


UNIVERSITY SYSTEM OF GEORGIA

131 COLLEGE CIRCLE
SWAINSBORO, GEORGIA 30401-2699
PHONE (478) 289-2031 FAX (478) 289-2137

Office of Academic Affairs

MEMORANDUM

To: All EGC Faculty

From: Dr. Goodman 

Date: July 14, 2005

Re: 2005 Fall Work Conference

Enclosed please find a tentative schedule for East Georgia College's Fall Work Conference to be held August 2-5.

All the activities listed for each day are open to everyone. An additional orientation session for new faculty is scheduled for 1:00-5:00 p.m. on Tuesday, August 2. Veteran faculty are also welcome to attend this session, either as a refresher or as unofficial mentors for the new folks.

Even though student success has always been an important objective at EGC, we are giving it a new focus beginning Fall 2005. During the summer we have made plans to make adjustments in our early warning system allowing for an early grade to be assigned to all students. Adjustments in class syllabi will enable faculty to assign a grade by the sixth week of the semester. We have added a Student Success course for all incoming students. We are in the process of developing a College Viewbook. We have added a December graduation to the Academic Calendar to encourage students to graduate from EGC. You can see that it is going to be an interesting and exciting year at EGC.

We look forward to your participation in these events.

TG/dc

Van Myrand - math
 Karen Barkley - Sociology

Vanburgen - Eng
 Oosh - psychology
 Pincell - Art

Chancellor / Cordus ?
 Curmis

Fall 2005 Work Conference
(Tentative Schedule)
August 2-5, 2005

Tuesday, August 2

1:00 p.m. - 5:00 p.m.

NEW FACULTY ORIENTATION

Room C239

Tim Goodman
David Bartram

Ed Bolton
Dana Nevil

Wilder Coleman
Becky Foskey

Mike Rountree
Norma Woods

Wednesday, August 3

9:00 a.m. - 9:45 a.m.

OPENING SESSION

Richard L. Brown Room, EGC Student Center
John Black

10:00 a.m. - 12:00 p.m.

UNIT MEETINGS

Humanities Division - GREDC Conference Room
Social Science Division - Humanities Conference Room
Math/Science Division - President's Conference Room
Enrollment Services Staff - President's Dining Room
Fiscal Affairs and Physical Plant Staffs - Richard L. Brown Room
Student Life & Leadership Staff - Counseling Office

12:00 p.m. - 1:30 p.m.

LUNCH ON YOUR OWN

1:30 p.m. - 3:00 p.m.

WebCT UPDATE—Online and Hybrid Course Development

Room C239

Deena McKinney
David Strickland

3:15 p.m. - 5:00 p.m.

STUDENT SUCCESS--RETENTION

Room C239

Orientation

Donald Avery
Michael Briscoe
Johnna Ware

Early Warning

Tim Goodman
Ed Bolton
David Bartram
Dana Nevil

EGAC 1100

David Bartram

Sevella
2 things
show email
DVD movie
Abstract Templates

Thursday, August 4

9:00 a.m. - 10:15 a.m.
FACULTY MEETING
Room C239

10:30 a.m. - 12:00 p.m.
ADVISEMENT
Room C239

12:00 p.m. - 1:30 p.m. **LUNCH ON YOUR OWN**

2:00 p.m. - 3:00 p.m.
CLUB ADVISORS' TRAINING
President's Dining Room, EGC Student Center
Michael Briscoe

3:00 p.m. - 4:00 p.m.
EGAC 1100 TEAM LEADERS' TRAINING
Room C239
Tim Goodman
David Bartram

5:00 p.m. - 7:00 p.m.
PART-TIME FACULTY ORIENTATION
Room C239
Tim Goodman
David Bartram
Ed Bolton
Dana Nevil

Friday, August 5

NEW STUDENT ORIENTATION

Welcome Back!!

EAST GEORGIA COLLEGE

Division Meeting 8/3/05

NACADA

Early warning system new this year.

→ 5th week of semester grade info to ALL students.

Alter syllabus to reflect early warning.

Goals for division:

- teaching
 - service
 - pre development
- } input from this

OS year

- academic policies ^{comm} - Nezi Hajj
- library comm - Ebb Brown
- Admissions records - Chris Brandon
- Institutional effectiveness - Suelia Merinon
- conflict resolution comm - pre assign
- grievance comm - fax elect
- auxiliary comm - Bob Marsh
- publication comm - Jim Weelincamp
- student services - Keith Bapns

Fall Faculty meeting last Friday of semester 10/2/05

Fall Graduation 10/10/05 10:00.

Early Warning Sept 19-23 (probably)

Recommendations from Retention/Recruitment Task Force

The basic goal of the following recommendations is to increase the EGC retention rate by 10%.

1. Continue with efforts to get community involvement on campus. Example: Movies on Campus, Red Ribbon Day, Health Fair, Career Day.
2. Continue to promote the Ritz-Carlton program of customer service to include employee training and contest for most customer-friendly employee.
3. Look at Orientation with possible revisions. Increase the number of orientation sessions to spread out, find more efficient ways of getting information to student, include more fun type activities, etc.
4. Look at a Freshman-Year-Experience course for all new freshmen. This course would absorb the library skills class, merge with EGAC 1000 course and go beyond what is in both classes to develop a learning cohort of students. The course would be required of all new freshmen and would be assigned to full-time faculty and staff. Explore the possibility that the EGCS students could work into the current orientation course at GSU.
5. Require a survival workshop for students who have been placed on probation for a second time and also those placed on exclusion whose appeal for readmission is granted.
6. Explore the possibility of setting-up a peer mentoring/tutoring/counseling program through the service learning course.
7. Increase the interaction between students and Advisors. Encourage students to find a major and increase use of the CCIS.
8. Base all decisions, goals and evaluations of retention on disaggregated student data; not only the full-time first-time students, but all students, disaggregated by race, gender, age. All of this is with the recognition that the System will grade EGC based on only the fall-to-fall retention rate of full-time first-time students. Long-term disaggregated retention rates (and graduation rates) need to be developed.
9. Encourage faculty to promote the increased usage of AIR Centers.
10. Modify the mid-semester reports procedure to include follow-up reports of faculty activity and student progress.
11. Make extra-ordinary efforts to increase the exit and pass rate in mathematics courses.

Library hours for Fall Semester:

Monday – Thursday	8:00 – 7:30
Friday	8:00 - 5:00
Saturday	Closed
Sunday	1:30 – 4:30

Eight Sundays proposed for fall are:

August 28; September 11 and 25; October 9 and 23; November 6 and 20, December 4

GALILEO Database Changes at East Georgia College, FY 05-06**Additions:**

<u>Vendor</u>	<u>Title</u>
Cambridge Scientific (CSA)	<i>Applied Social Sciences Index Abstracts</i> <i>Physical Education Index</i>
EBSCO	<i>Book Index with Reviews</i> <i>NoveList, a readers' advisory database</i>
Encyclopaedia Britannica	<i>Annals of American History</i> <i>Enciclopedia Universal</i>
ProQuest	<i>Ancestry Library Edition (no remote access)</i>

Cancellations:

Bowker	<i>BooksInPrint.com</i>
EBSCO	<i>American Humanities Index</i> <i>Communication and Mass Media Complete</i>

GALILEO Upgrade

Following a recommendation to and acceptance by the GALILEO Steering Committee to upgrade GALILEO for the 21st century, GALILEO will begin going through various upgrades. The upgrade will be implemented over three years and includes rolling out these products:

SFX
WebFeat, which will be replaced by
MetaLib
EZProxy

In addition, all libraries in the System will be purchasing a web-based service named RefWorks. Although RefWorks is not a "GALILEO" database or upgrade, it is considered a necessary and useful application for libraries and writing centers.